



ABOUT RICHMOND GOLF CLUB: Richmond Golf Club offers a championship golf course, as well as a grass driving range, short game practice area and putting green. The Club was incorporated in 1924 and hosted numerous PGA and LPGA tournaments in the 40s and 50s. We are a private club with 500+ members. We host an array of events and activities, whether it's a lively social gathering, a themed dinner party, or a charitable event. The club has one large Bar and Dining Room, the Patty Berg Banquet Room, Members Private Lounge, the Tenth Tee Oasis, as well as a Men's and Ladies Locker Rooms.

OPEN POSITION: Golf Shop Merchandiser

Part-Time or Full-Time

Classification: Non-Exempt

Pay: \$20-24/hour (commensurate with experience)

REPORTS TO: HEAD GOLF PROFESSIONAL

ESSENTIAL RESPONSIBILITIES:

- Responsible for buying, receiving, pricing and displaying all Golf Shop merchandise, as well as inventory control
- Responsible for keeping the Golf Shop neat, orderly and clean
- Responsible for monthly physical inventory taking
- Provide excellent customer service, professional advice and assistance to all members and guests
- Management of the tee sheet
- As part of the Golf Shop Team, the Merchandiser will also assist in answering phones, booking tee times and tournament sign-ups

EXPERIENCED REQUIRED:

- 1-3 years experience in a retail required
- 1-3 years experience at a private club preferred
- BA/BS Degree in Merchandising or similar course of study preferred

BENEFITS:

- Health insurance
- Dental insurance
- Playing and practicing privileges
- One meal a day while on duty
- Limited clothing allowance will be provided, subject to Head Golf Professional approval
- Paid Vacation after probationary period